



# Call for Proposals



## Keeping the Beacon of Continuing Education Burning Bright

ACHE 2018 | October 8-10 | Newport, RI

The Program Committee for the 2018 ACHE Annual Conference & Meetings invites members as well as thought leaders in the higher education community to submit proposals for conference sessions and workshops.

ACHE is seeking proposals, which exemplify the importance of continuing education as central to the mission and vision of higher education both domestically and internationally. We seek proposals that embody innovation, future-forward practice and technological vision in the delivery of post-secondary education.

This conference is an opportunity to break the chains of your everyday tasks and begin to think strategically about the direction of your work and your career. What can you share with others that refocuses us toward a brighter future? As you develop your proposal, consider the following questions:

- What can you share with others about the innovations your institution is implementing?
- How is your institution changing practices in response to an increasingly competitive continuing education market?
- How are you nurturing the beacon of opportunity for your students?
- What can you offer other CE professionals in developing their own leadership skills?

The 2018 ACHE Conference will provide the opportunity for both continuing education professionals and students of education to showcase solution-driven concepts which enhance program delivery; increase access to high-quality, accessible and affordable higher education options; and share evidence-based practice that is both impactful and replicable in our member institutions.

Some areas of focus in 2018:

- Leadership
- Operations
- Academic & Faculty Affairs
- Student Services
- Non-Credit, Executive Education and Workforce Development
- PLA and CBE
- **NEW:** Research and Scholarship: An opportunity for scholar-practitioners, both graduate students and higher education professionals, to showcase applied research.

## Developing Your Presentation

The Program Committee seeks presentations that will address the concerns of continuing Educators—from the novice to the experienced and from both credit and non-credit programming areas. Proposals will be evaluated and selected based on the following criteria:

- Complete description and quality of content
- Focus related to conference theme
- Proposed sessions which promote contemporary practices in post-traditional settings, such as active learning.

We encourage presenters to engage the audience and make the sessions as interactive as possible. When submitting the proposal please rank your preference of presentation format to one of the following:

- Thinking Concurrent (60-75 minutes): Primarily lecture and information-sharing with questions and answers from the audience
- Doing Workshop (90-120 minutes): Highly interactive sessions focusing on group and individual participation
- Applied Scholarship (30 minutes): Short sessions focused on recent scholarly work, dissertations, and theses.

## The Submission Process

Proposals must be submitted via our online submission process at [www.proposalspace.com](http://www.proposalspace.com) by April 29, 2018.

1. From the Proposal Space website create an account (requires email address and your name).
2. Select "Start a Proposal."
3. Search for the ACHE 2018 call.
4. Complete the submission form.

Please note: You can stop and start your proposal any time before you submit; be sure to save your edits as you go. However, once you submit the proposal, you will not be able to make changes.

The online submission form asks for a brief overview of the presentation (Session Description) and a more detailed uploaded document (Session Details). The overview you provide will be used in the conference program advertising your session. Please indicate if the session will be focused on credit or non-credit offerings and your preferred format (concurrent, workshop, or roundtable).

You will be notified when your proposal has been received. Presenters will be notified of the results of the review by mid-May 2018.

If you have any questions or comments about the submission process, please contact one of our ACHE conference program chairs: