

ACHE REGION 1 SPRING 2007 CONFERENCE

April 25, 26 & 27, 2007

Mystic Hilton Hotel, Mystic, Connecticut



ACHE Region 1 welcomes you to the return of its annual spring conference. This year's keynote speakers and session presenters are sure to inspire you, reenergize you, and provide you with valuable information about the ever-evolving practice of continuing higher education. We all strive to make a difference in the lives of the students we serve. This conference, through its programs and the colleagues you meet, can assist you in reaching that goal.

In addition to the Opening Reception and Banquet, the committee added a wonderful new opportunity for an informal gathering at Mystic Seaport where we will enjoy a cocktail reception and an informative look at the age-old practice of boat-making.

Other value-added benefits include a variety of vendors who provide new ideas and tools, representatives from colleges that offer doctoral programs for our personal development, and a book table of the latest publications related to the session topics.

The Association for Continuing Higher Education is an institution-based organization of colleges, universities, and individuals dedicated to the promotion of lifelong learning and excellence in continuing higher education. Region I provides the opportunity to meet in a number of formal and informal ways, to learn about and discuss continuing education issues and trends. A regional multi-day conference is held each spring and a professional development day is held during the fall.

Region I also has a website www.achereg1.org that provides continuing educators with news and information about what is going on in the region.

For more ACHE information contact one of the program planning members listed in this brochure or call the national office at Trident Technical College, Charlestown, SC at 803-722-5546 or email Irene.Barrineau@tridenttech.edu



Making a Difference: A World of Possibilities

Preliminary Program

CONFERENCE AT A GLANCE

Wednesday Opening Session

- Making a Difference Starts with You – Live into Your Dreams

Wednesday Evening Reception & Banquet

Thursday Keynotes

- Learning in the Flatter World - Elliot Massie
- Adult Learners Forge a New Tradition in Higher Education - Peter Stokes

Thursday *Morning* Sessions

- Principles of Good Practice for Distance Learning: A Blueprint for Excellence
- Engaging the Fastest Growing Population: Hispanic Marketing
- What Do Boomers Want? Programming Tips to Prepare for the Retirement Revolution

Thursday *Afternoon* Sessions

- A Coaching Model for Student Success in Higher Education
- Designing the Perfect Continuing Education Unit . Is It Possible?
- Faculty Mentorship & Emulations to Make the Difference in Academic Quality

Friday *Morning* Sessions

- Student Needs Assessment: The Key to Distance Learning Program Development
- Increase Registrations and Revenues with Pre-Populated Landing Pages. If you aren't doing it now . . . you will be.
- Town Meeting: "Best Practices"

Review the Latest Brochure on the ACHE Region 1 web site: www.achereg1.org

ACHE Region 1 Spring 2007 Conference

Making a Difference: A World of Possibilities



Overview

At the end of the day, when we return home from 10 + hours at the office, we inevitably ask ourselves only one thing: Did we make a difference? Not how much money we earned, how much revenue we generated, not even how much progress we made on this or that new idea - only if we made a difference.

When we wake up in the morning and run a list through our mind of things that must be done that day, we wonder if we will make a difference. You see, that's the only thing that gets us motivated enough to come to work with a smile on our face. Are we going to make a difference today?

We make a difference in many ways, not just the most obvious. Of course, helping so-called non-traditional students jump through all the hurdles seemingly set up to prevent him or her from attaining success, is without a doubt making a difference. Those of us who attended the last national ACHE conference in Los Angeles, distinctly remember one of the keynote speakers who described key CE personnel reaching out to this frightened, even overwhelmed, young African-American woman and helping set them up on a pathway that ultimately allowed her to earn a Ed.D. And many of us think about how we have helped to put forward resources to allow disadvantaged younger students to take advantage of all that our school has to offer.

It is no secret that there are those in our school who view Continuing Education as the proverbial cash cow. When they see us at meetings, their eyes burn bright as their ears ring with the "ka ching" of a cash register. And while we may not have any problem with filling the school's coffers with lucre (filthy or otherwise!), it is not what keeps us going.

If we, along with staff, manage to create a new program that fills a void, we have made a difference. If we put together a conference that brings notable presenters to campus who otherwise would never have come, we have made a difference. If we use all of our innate creativity to cobble together initiatives of one sort or another despite budgetary cutbacks, personnel reductions and limited access to facilities, then we have surely made a difference. And if we are willing to take the necessary risks to bring to fruition innovative, even cutting-edge programs, then we have made a difference.

We in Continuing Education blaze new trails almost on a daily basis. We experiment, explore and expose ourselves, all in an attempt to educate. Just compare that to the conservative, status quo approach that characterizes many other campus units. We call that making a difference.

We gather here in Mystic, Connecticut in the hope of learning something that we can take back with us to our individual campuses. Of course, the networking contacts are important, as is the sheer luxury of connecting with our peers outside the context of the emotional roller coaster that we sometimes call our campus culture. But really what we're looking for are the tools to continue making a difference. Whether that means tweaking our distance learning program or serving our students better or improving the performance of teachers, it all comes down to the same thing. Yes, you've guessed it. So without further ado, let's spend this pleasant time together, hard at work yet again on making a difference in the lives of our students, faculty, programs, institution, and even ourselves.

2007 Spring Conference Planning Committee

Paul Cotnoir, Chair, Becker College
Francine Fink, Chair-Elect, Dean College
Patricia Brinegar, Interim Treasurer
Ron Blankenstein, Past Chair, Granite State College
Mary Feathers, University of Connecticut
Susan Gately, Worcester State College
Ray Guillette, Past Chair, Bridgewater State College
Tom Ingrassia, Past Chair, Tom Ingrassia Productions

John Long, Salve Regina University
Beverly Henry, Northern Caribbean University
Charlene Martin, Past Chair, Pathfinders Retirement Innovations
Marianne Rigo, Educational Consultant
Lew Shena, Past Chair, Rhode Island School of Design
Sandra Sousa, Bridgewater State College
Ron Sundberg, Past Chair, Framingham State College
Roxanne Gonzales, Past Chair, Park University
Maureen Znoj, Past Chair, Hesser College

Wednesday, April 25th

1:30–5:00pm **Registration – Pat Brinegar**

Doctoral Program Information - Representatives from several colleges are available to discuss doctoral programs of interest to continuing educators.

2:30-3:00pm **Newcomers' Orientation**
Paul Cotnoir, Becker College, Chair, ACHE Region 1

3:00 pm **Welcome – Paul Cotnoir, Becker College, ACHE Region 1**

3:15–5:00pm **OPENING SESSION**



MAKING A DIFFERENCE STARTS WITH YOU - LIVE INTO YOUR DREAMS

Tom Ingrassia, Tom Ingrassia Productions

If you are like many continuing education professionals, you spend countless hours encouraging staff members and students to think about increasing their skills through training and education in order to develop and meet their career and life goals. But what about you? What about your own personal and professional development?

The best way to make certain that you are satisfied and productive in your career is to check with yourself once in a while and identify what you are most passionate about. Using his own story of dramatic career re-invention as a springboard, Tom shares practical tips and techniques to help you identify your worth as an individual, and to be prepared to take the opportunities presented to you and make them your own. You benefit from this session whether you are considering radical career re-invention, or simply want to move to the next level in your current career.

A member of ACHE since 1980, Tom Ingrassia worked for 25 years as a continuing education administrator before re-inventing himself as an entertainment entrepreneur – a dream he held since childhood. He is a successful life coach, motivational speaker, and artist manager, representing a roster of twelve eclectic performers, ranging from classical musicians and jazz artists, to a percussionist, an actress, and members of several of the legendary Girl Groups from the 1960s. His latest venture is a museum exhibition of 1960s pop culture memorabilia and accompanying lecture series, which debuted at the Lockhart Gallery at the State University of New York at Geneseo on March 1, 2007. “Surviving and living your life successfully takes courage, and we are continually presented with great opportunities disguised as unsolvable problems,” says Tom. “Learn from the turtle—it only makes progress when it sticks its neck out.”

6:00-7:00pm **Conference Reception**
Mystic Hilton

7:00–9:00 pm **Banquet**
Mystic Hilton

THURSDAY, APRIL 26TH

8:00–Noon **Registration – Pat Brinegar**

8:00-9:00am **Continental Breakfast**
8:00am-4:30pm **Vendors – Product Display and Information**
UConn Co-op – Publications Related to Session Topics Available

ACHE Region 1 Spring 2007 Conference
Making a Difference: A World of Possibilities

THURSDAY, APRIL 26TH

9:00 -10:15am **Keynote Address**
Moderator: TBA

Learning in the Flatter World **Elliott Massie, Founder and President, The Massie Center**



Elliott Massie, in a live videoconference, addresses current and future trends in learning and workforce evolutions and the dramatic change in how content is created and consumed. He focuses on Fingertip Knowledge, Social Based Learning and new models for Competency and Certification.

Elliott Massie is an internationally recognized futurist, analyst, researcher and humorist on the critical topics of technology, business, learning and workplace productivity. His professional focus has been in the fields of corporate learning, organizational performance and emerging technology. He has developed models for accelerating the spread of knowledge, learning and collaboration throughout organizations

Elliott Massie serves as an advisor to a wide range of government, education and non-profit groups. He is known as a highly approachable speaker and trainer, blending humor, applicable stories of best practice and high levels of audience involvement. Over the past twenty five years, he has presented programs, courses and speeches to over 1,600,000 professionals around the world. He lives in Saratoga Springs, and travels extensively each year.

Adult Learners Forge a New Tradition in Higher Education **Peter J. Stokes, Executive Vice President, Eduventures LLC**



This presentation provides a brief overview of key trends in adult learning and examines how this class of students is forging a new tradition in higher education. It reviews how economic and demographic shifts are influencing consumer preferences with respect to adult learning, and reflects on how changes in institutional, state, and federal policy (with respect to issues as diverse as financial aid, inter-state commerce, and tracking part-time enrollment data) will shape the design and delivery of adult learning programs in the future.

Peter Stokes has been an executive with Eduventures since 1998 and is a nationally recognized expert on education issues. In 2005, the *Chronicle of Higher Education* called Peter one of "higher education's new generation of thinkers" shaping debates on education policy and practice.

He is a key member of Eduventures' leadership team and plays a central role in managing Eduventures' Learning Collaborative research programs serving senior administrators in continuing and professional education, and online higher education. Peter Stokes also manages Eduventures' consulting services to higher education institutions. His research and analysis have been covered in the *New York Times*, *Wall Street Journal*, *Newsweek*, *Business Week*, *Chronicle of Higher Education*, *Inside Higher Education*, and numerous other publications. He has been a frequent speaker at higher education meetings such as EDUCAUSE, the League for Innovation, NAASS, NACUBO, and other education events. In 2005 and 2006, Peter was a consultant to the U.S. Secretary of Education's Commission on the Future of Higher Education, focusing on the critical importance of adult education to the U.S.'s economic, cultural, and competitive interests.

Peter Stokes is also a commissioner on the CHEA Tenth Anniversary Commission and held teaching positions at Tufts University and the Massachusetts College of Art. He has a B.A. and a Ph.D. in Literature from the State University of New York at Stony Brook.

ACHE Region 1 Spring 2007 Conference
Making a Difference: A World of Possibilities

THURSDAY, APRIL 26TH

10:15-10:45 **Coffee Break**
Vendors and UConn Co-op

10:45–12:15pm **Concurrent Sessions**

1A **Principles of Good Practice for Distance Learning: A Blueprint for Excellence**
Michael P. Lambert, Distance Education and Training Council

Moderator: TBA

This session summarizes what the 15 principles of good practice are, as developed by a select group of over 20 experts in distance learning representing many of the major accredited online universities, as well as top experts from the military education community. The principles are getting a great deal of "buzz" in the online world, since they are comprehensive and relevant to the unique world of distance learning. In this session, Mr. Lambert explains the principles and gives examples of real-world applications of them. If you are looking for practical, no nonsense guidance on how to build an excellent online program at your institution, this is a session not to be missed.

Michael P. Lambert was Co-Chair of a national task force appointed by the Department of Defense to create a list of principles of good practice in distance learning. With the DOD Budget for voluntary education growing significantly every year, a tipping point has been reached, where more funds are spent for voluntary online learning than for brick and mortar voluntary learning in the military.

1B **Engaging the Fastest Growing Population –A Hispanic Marketing Initiative**
Nancy Sidoti and Mary Lou DeRosa, Sacred Heart University

Moderator: TBA

This workshop will present a marketing plan to engage an underserved market segment. From concept to implementation of the plan, from mistakes to winners, from hiring Hispanic staff to refreshing the website; from community engagement to internal changes, this overview of an evolving initiative will create plenty of "take aways" to cause discussion at the next staff meeting. No CE unit can ignore one of the fastest growing demographics in New England.

Nancy Sidoti has been at Sacred Heart University since 1982 working first in the Registrar's Office and most recently as Dean of University College. She has been instrumental in transitioning the CE unit to meet the needs of the Fairfield County market. Mary Lou DeRosa has been at Sacred Heart University since 1995 working first in Institutional Advancement and most recently as the Director of University College Initiatives focusing on part time undergraduate enrollments and the new Center for Financial Education.

What do Boomers Want?

1C **Programming Tips to Prepare for the Retirement Revolution**
Charlene L. Martin, Pathfinders Retirement Innovations

Moderator: Lew Shena, Rhode Island School of Design

The 76 million Baby Boomers have always had a tremendous impact on the educational system of our country. Are we ready for them as they begin to enter their retirement years? Will our current programs for retirees appeal to Boomers? In this session we review highlights of the AARP study, "Boomers at Midlife," to better understand how it isn't just the size of the Boomer generation that sets them apart. This generation is revolutionizing retirement just as it redefined work, music, religion, leisure, and family. In an interactive format we explore strategies to address the programming challenges of this growing market.

Charlene L. Martin, a specialist in older adult learning, established Pathfinders Retirement Innovations after 25 years of experience in the field of continuing education and older adult education. She is the former Dean of Continuing Education at Assumption College in Worcester, MA where she was the founding director of the Worcester Institute for Senior Education. She assists institutions of higher education in the design of learning

opportunities for older adults and coaches individuals on their best options for a meaningful retirement. She holds a doctorate from UMass Amherst in Educational Policy, Research, and Administration.

ACHE Region 1 Spring 2007 Conference
Making a Difference: A World of Possibilities

THURSDAY, APRIL 26TH

12:30–2:00pm Lunch with the ACHE President
Dennis “Skip” Parks, California Polytechnic State University

Business Meeting
Paul Cotnoir, Chair, Region 1, Becker College

2:15-3:45 pm Concurrent Sessions

2A A Coaching Model for Student Success in Higher Education
Keith Cotroneo, Senior Vice President for Academic Affairs, Quincy College
Moderator: Pat Brinegar

This seminar reviews recent advances in student success programming based upon a structured coaching approach. Mutual responsibility contracting, educational planning, and incentive systems within a coaching, case load context produce dramatically higher persistence rates among students in academic programs. Three (3) specific case studies are presented along with outcomes data. Implications for future practice in higher education are explored.

Keith Cotroneo, Senior Vice President for Academic Affairs at Quincy College, has 25 years of experience in higher education, including a stint as a consultant with American College Testing, Inc. He is an author of the Personal Style Indicator and the Teaching through Learning Styles Assessments. Keith holds a doctorate in adult education and two advanced degrees in counseling and human development.

2B Designing the Perfect Continuing Education Unit ... Is It Possible?
Mark Binkley, Mississippi State University & Michelle Johnston, University of Louisiana
Moderator: TBA

Many times universities are enamored with the thought of distance learning simply because of the potential to generate revenue. Unfortunately, most administrators continue to be puzzled by distance learning, as is evident by the varying policies and procedures at our schools. This session explores the Division of Academic Outreach & Continuing Education’s role in extending outreach beyond the traditional classrooms at MSU and explains why this reorganization was needed, how it occurred, who was involved, the outcomes, and the future challenges. Discussions include financial models, faculty workload, centralization, and student services.

Mark Binkley is the Director of the Division of Academic Outreach & Continuing Education at Mississippi State University, which facilitates 29 distance learning degree and certification programs, as well as over 280 distance learning courses per semester. Michelle Johnston is an Assistant Professor of Educational Leadership and Counseling and the Interim Director of Educational Research at the University of Louisiana Monroe.

2C Faculty Mentorship & Evaluation to Make the Difference in Academic Quality
Roxanne Gonzales, Park University
Moderator: TBA

This session provides participants with a brief overview of the formal approach Park University (with over 300 adjunct faculty teaching online) has implemented to mentor and evaluate adjunct faculty in an effort to maintain high academic standards online, retain quality faculty, and provide a measure for promotion. In addition, the model addresses Principles 7 and 8 of the best practices from DOD. While the program is focused on online mentorship and evaluation, the model can easily be adapted to on-ground environments. The overview includes critical issues such as buy-in, policy implications, and impact to faculty related to such programs.

Roxanne Gonzales is Associate Dean for the College for Distance Learning with Park University which has 43 campus centers across the US and online degree programs at the undergraduate and graduate levels. She has worked in the field of adult education and training for over 23 years serving as faculty and administrator, in the U.S., England, and Germany, in programs focused on adult learners, military education and training, and federally funded programs that serve first generation and low income learners. She holds a doctorate from the

**ACHE Region 1 Spring 2007 Conference
Making a Difference: A World of Possibilities**



Cocktail Party at Mystic Seaport Museum Sponsored by

5:00-6:30pm

The Westlawn Institute of Marine Technology, a 77 year old, non profit, internationally famous online/distance study yacht design school located at the Mystic Seaport Museum will offer guided "walk-about tour" during cocktails. There will be a brief demo of how Westlawn teaches yacht design online at the Westlawn offices on the Musuem compound.

FRIDAY, APRIL 27TH

8:00-10:00am Registration – Pat Brinegar

8:00-9:00am Full Breakfast Buffet

9:00-10:30am Concurrent Sessions

3A

Student Needs Assessment: The Key to Distance Learning Program Development
Mark Binkley, Mississippi State University & Michelle Johnston, University of Louisiana

Moderator:TBA

The old saying that “one size fits all” certainly does not apply to distance learning. One of the fundamental principles of distance learning that is often violated is that careful consideration of the needs of the students must be addressed when developing a new distance program. This presentation will explore the models implemented by Mississippi State University and University of Louisiana as a means of opening discussion regarding the process to developing institution-specific distance programs. The primary goal of the session is to discuss ways in which schools can tailor programs to meet the special needs of their distance students.

Mark Binkley is Director of the Division of Academic Outreach & Continuing Education at Mississippi State University, that facilitates 29 distance learning degree and certification programs, and over 280 distance learning courses per semester. Michelle Johnston is an Assistant Professor of Educational Leadership and Counseling and the Interim Director of Educational Research at the University of Louisiana Monroe.

3B

Increase Registrations and Revenues with Pre-Populated Landing Pages.
If you aren’t doing it now . . .you will be!

Steve Blumberg, Teresa Orosz & April Djakoniya, J.M Perrone, Inc.

Moderator:TBA

The presentation focuses on how to maximize response rates from your direct mail and email efforts by driving prospects to unique landing pages that have pre-populated data about that individual. The presentation includes two case studies for continuing education and professional development: Boston University lead generation and Northwestern University list cleaning programs are the models for all CE and professional development direct marketing activities.

Steve Blumberg, Director, Creative Services for the J.M. Perrone Company, Higher Education Division, has over 25 years experience providing creative direct marketing solutions for a wide range of national and international companies. He has spent the last eight years working exclusively with CE and Professional Development Programs across the country. Regarded as a leading industry expert, he is a frequent contributor at UCEA and ACHE conferences and also publishes a quarterly newsletter, *Marketing to Adult Learners*.

10:30–10:45am Coffee Break

10:45–Noon Town Meeting – Best Practices

Facilitator: John Long, Salve Regina University

A return of the popular Region 1 Town Meeting. Share your ideas and experiences and learn valuable

CONFERENCE DETAILS

ACCOMMODATIONS:

Mystic Hilton Hotel

20 Coogan Boulevard
 Mystic, Connecticut, 06355-1900
1-860-572-0731
or
fax 1-860-572-0328
www.hilton.com

The Mystic Hilton is just across the street from the Olde Mystick Village Shopping Center and the Mystic Marinelife Aquarium. Within walking distance of over 25 top name factory outlets, the Mystic Hilton offers “modern elegance amidst the rich traditions of colonial Mystic.”



HOTEL REGISTRATION:

Hotel accommodations are **not** included in the Conference registration fee and reservations must be made by:
Friday, April 6, 2007.

For room reservations go to the Mystic Hilton web site www.hilton.com *or* call **1-860-572-0731**.

The special conference room rate per evening for a single **or** double room is **\$119.00** plus 12% sales tax.

PLEASE:

You must identify yourself as an **ACHE Conference Participant** to receive this special rate.

Free parking is available.

GUESTS:

If you would like to bring a guest to the conference, please do so.

The Mystic Hilton offers a warm setting in which to relax, exercise, or enjoy the variety of local activities.

There is **no** charge for children (*18 and under*) when they occupy the same room as their parents or grandparents.

CONFERENCE REGISTRATION, FEE AND CANCELLATIONS:

The **full Conference** fee includes:

- Wednesday Reception and Banquet (*cash bar*)
- Thursday, Continental Breakfast, Lunch and Cocktail Party
- Friday, Breakfast Buffet
- Refreshment Breaks and all Conference materials.

The day rate for one (*1*) day attendance includes any meals scheduled, refreshment breaks and registration packet.

COMPLETE AND RETURN THE ENCLOSED REGISTRATION FORM BY **APRIL 6, 2007.**

Confirmation of your registration will be made within two (*2*) weeks after your registration form arrives.

Full registration packets will be available when you check in.

Payment or Purchase Order is required at the time of registration. For complete listing of the conference fees and the Conference cancellation policy refer to registration form.

RESOURCE EXCHANGE TABLE

A resource exchange table will be set up at the Conference. Please bring brochures and catalogs of your programs to share with your colleagues.

TRAVEL INFORMATION:

The Mystic Hilton is right off **Interstate 95 (Exit 90)** which runs from New York to Boston.

You will find the Hilton across the street from the Olde Mystick Village (Shopping Center) and the Mystic Marinelife Aquarium.

**The Site
 Mystic, Connecticut:**

The Mystic Hilton is 15 minutes from Foxwoods Casino, and the Hotel provides shuttle transportation to the facility almost adjacent to the Casino, you will find the Mashantucket Pequot Museum & Research Center.

The 308,000 square foot facility traces the rich cultural heritage and tumultuous history of the Pequot tribe from prehistoric times to the present through a fascinating blend of lifelike displays and state-of-the-art computer and multimedia technology.

Art lovers may relax and enjoy outstanding river views while exploring regional art at its best. The Mystic Art Association can be previewed at their web site

www.mystic-art.org

In addition to outlet shopping, visitors to Mystic, CT, may visit the Marinelife Aquarium or the Mystic Seaport Museum. Excursions may also include a sailing adventure aboard the Windjammer Mystic Whaler (1-800-697-8420) or a visit to the USS Nautilus Museum and Submarine Base.

Enjoy the vineyards of the Stonington area, lighthouses or colonial villages, or simply drink in the fresh ocean breezes while you golf, fish, boat or sightsee.

Check out www.hilton.com for additional travel opportunities.

ACHE Region 1 Spring 2007 Conference - Making a Difference: A World of Possibilities
April 25, 26, & 27, 2007

CONFERENCE Registration

The full CONFERENCE fee includes Wednesday reception and banquet (*cash bar*), Thursday continental breakfast and lunch, Friday, full breakfast, refreshments, breaks and all CONFERENCE materials. The day rate, *for one (1) day attendance*, includes any meals scheduled, refreshment breaks and registration packet.

Payment or Purchase Order is required at the time of registration. Registration confirmation will be made within two (2) weeks after your registration arrives. Full registration packets will be available when you check in.

For Mystic Hilton Hotel **room reservations** (\$119.00 plus 12% tax) visit www.hilton.com, or call 1-800-HILTONS, **1-860-572-0731** and ask for the **Association of Continuing Higher Education room block**.

CONFERENCE Fees

- ACHE member** Full CONFERENCE fee (*more than one day*) if received by **April 6, 2007** **\$290**
 - Each additional attendee from the same institution \$250
- ACHE member** Full CONFERENCE fee (*more than one day*) if received **after April 6, 2007** \$325
- Non-member** Full CONFERENCE fee \$350
- Day Rate** (*one day only, member or non-member*) \$200

Meal Tickets for Guests (*cost is per person*)

If you would like to bring a guest with you to the CONFERENCE, please feel free to do so. For more information on area attractions and resort activities, check the hotel web site: www.hilton.com

- Wednesday Reception and Banquet \$45
- Thursday Continental Breakfast \$16
- Thursday Luncheon \$24
- Friday Full Breakfast \$18

CONFERENCE Registration Form - Please print, complete and mail registration to:

Pat Brinegar, 108 Amando Drive, Portsmouth, Rhode Island ■ 02871 ■ email pbrinegar@stonehill.edu or call 401 ■ 683-9967

Name _____	Title _____
Institution _____	Business Phone _____
Address _____	City/St/Zip _____
Email _____	ACHE member? <input type="checkbox"/> Yes <input type="checkbox"/> No
Which Region? _____	Is this your first ACHE Regional Conference? <input type="checkbox"/> Yes <input type="checkbox"/> No

Do you have any special dietary requirements? _____

- ACHE member** Full CONFERENCE fee (*more than one day*) if received by **April 6, 2007** **\$290** _____
 - Each additional attendee from the same institution \$250 _____
- ACHE member** Full CONFERENCE fee (*more than one day*) if received **after April 6, 2007** \$325 _____
- Non-member** Full CONFERENCE fee \$350 _____
- Day Rate** (*one day only, member or non-member*) Wednesday Thursday Friday \$200 _____
- Guest Meal fees Wed Th Breakfast Th Lunch Friday _____

TOTAL _____

Fees are payable in US dollars. Please make checks payable to: ACHE/Region 1 (Tax ID#04-3112352)

Cancellations: Contact Pat Brinegar at 401-683-9967. Cancellations will be accepted for conference (not hotel) with full refund less \$25 processing fee **until** April 13, 2007. No refunds will be made after April 13, 2007; however substitutions from your institutions may be made at any time.

For more Conference information email ffink@dean.edu or call 508-541-1712

www.achereg1.org