

To: Region 8 ACHE Members
From: Charlee Lanis, Region 8 Secretary
Topic: Minutes from Region 8 Meeting in Manhattan, Kansas on February 23, 2007
Date: March 29, 2007
CC: Irene Barrineau

Members of those attending Region 8 meeting are attached to the official minutes.

Eric Cunningham called the meeting to order at 11:25 p.m. and directed the participants to the agenda and the financial report that were distributed.

Treasurer's Report: While there will be a few more bills and revenue coming in from the conference, the balance shown in the treasurers report is pretty close to what it will be. Eric reminded everyone that the conference is the regions only source for revenue. While we were able to get our speaker this year for travel costs only, in future years we may need/want funds to pay for presenters.

Questions were taken with one member asking if in-kind contributions were documented in the treasurer's report. While in-kind contributions are not formally "captured" in the treasurer's report, it was acknowledged that the amount of in-kind contributions made for this conference by Kansas State were significant and much appreciated. Eric requested that Kansas State give us an estimation of the costs of sponsoring this conference for future record and to help institutions have an idea of conference costs. However, it needs to be noted that an institution interested in sponsoring our conference does not have to spend a lot of money and that there is money in the budget to assist institutions with hosting a conference if needed. While there is plenty to do for any institution when hosting our Region 8 conference, there are no perceived expectations of how it should look.

While not included as an agenda item, Eric would like to recognize the work of Clair Fisher, past chair of Region 8, who passed away last year. To show appreciation for his dedication and work, Eric recommends we purchase and engrave a memorial gavel. Eric will notify Sally Fisher (Clair's wife) of our intentions. Paula moved to accept this recommendation. David seconded. Motion carried with no opposition.

Future Conferences: Regional conference next year is scheduled to be held at Park University, Parkville, MO the end of February of 2008. Exact dates will be sent.

2009 Conference will be held in Oklahoma.

If there is an organization that is interested in hosting the 2010 conference, please let Eric know since it is always nice to have a long range plan in place on where our conferences are going to be.

While it is recognized that we all learn from each other at these conferences, it is still valuable to have presenters/speakers that are experts in a particular subject matter.

Paula reported two conference topic ideas presented to her. The first one was about articulation agreements with perhaps a speaker and panel to discuss what works well and why. Charles agreed to serving on this panel since his institution has had involvement with articulation agreements. Paula mentioned that offering articulation agreements as a conference topic may help to recruit more community colleges to our conference and it should be given serious consideration to meet the needs of the two year institutions.

The other idea given to Paula included how to use generational learning styles in our programs. Other suggestions on programming included the suggestion that we use some of the programs that LERN offers. Paula, who also serves on the LERN Board, will look into some of these programs for us.

Kathy suggested a good speaker would be Carol Aslanian who is a well known speaker and researcher. Eric acknowledged that we should consider her for next year and he would contact her about future availability since her schedule could not accommodate us for this conference as originally intended.

Robin suggested we consider adding diversity to our program since minorities are becoming the majority. She suggested that getting someone to present at our conference on how to develop diversity into our programs should be considered. Eric mentioned that he has done some generational learning style presentations for businesses and that he might be able to incorporate diversity into it also.

With no other program suggestions, Eric requested that we keep our eyes open to future possibilities. If we receive a flyer on a particular subject matter that looks interesting, please forward that on him or Paula.

Eric requested that we mark our calendars for October 27 and encourages us all to attend the ACHE conference that will be held this year in Roanoke, Virginia.

Web Site: Eric asked if there was anyone that would be interested in assisting him with our regions web site and that a stipend could be provided for this assistance. Jean from Kansas University offered this support with no stipend accepted.

Job Postings: Paula announced a position that is open at University of Tulsa for a new Program Director of Credit and Completion Programs. If you know of someone that is interested, please let Paula know.

Membership: National is looking at appointing someone from each state to serve on the membership drive for ACHE and serve as outreach for the organization. If you are interested in chairing this for your state, please let Eric know. If Eric does not receive volunteers for this position, he will seek individuals for this. Eric requests that we each take a look at our membership list and contact those in our state who are not members and invite them to attend the national and regional conferences, adopting a “bring a buddy” technique. We are especially seeking organizations from the Dakotas and the

Canadian provinces in our region as well as increasing our membership with community colleges who are not currently being well represented in our region. If you know or have contacts with any of these organizations, please let Eric know and he will follow up. He reminded everyone what a great return of investment this association is and will use this tag line when promoting the association to others.

Eric distributed brochures for us to use in our recruitment efforts. If we need more brochures, please let Eric know and he will get us more. The brochures do not address costs so that they will not become outdated. Membership fees can be obtained from the ACHE web site. Membership can either be made as an individual or as an institution. Institutional membership allows up to 4 individuals within an institution to be a member of ACHE. The brochure is not intended to be a “stand alone” document but as a tool to direct those who are interested in learning more about the organization to go to the web site where a list of current members is also available.

Board Organization: Eric explained how the regional board is organized introducing Paula as the current Chair-elect and Charlee moving from secretary to Chair-elect. For stability, Melba has agreed to serve as our treasurer and help manage our bank account. All positions except that of our treasurer are two year terms. Next year (2008) we will need someone to serve as secretary. If you or someone you know is interested in serving on this board in the future please let Eric know.

Other: Eric asked how many first time attendees were present and welcomed the 8 new members to our organization. He also reminded everyone of our next regional conference which will be held at Park University located near Kansas City.

Hearing no other questions or suggestions from the floor, Eric closed the meeting at 11:59 with a final request that we leave our evaluations on the table.