

Assistant Director and Manager of Continuing Education

University of Missouri, Columbia, MO

The University of Missouri MU Extension seeks a dynamic and innovative individual to provide leadership and management to the administration and program development of MU Direct, a continuing and distance education organization that brings learners everywhere access to quality education, both online and classroom-based, from the University of Missouri-Columbia (MU).

MU is a Land Grant, AAU and Doctoral/Research Extensive institution with more than 27,000 students in Columbia, MO.

Through MU Direct, MU schools and colleges offer 45 degree and 15 certificate options at the graduate and undergraduate levels and an evening degree for nontraditional students.

This position serves as the Assistant Director for MU Direct, responsible for working with academic units on the MU campus to grow their programs for nontraditional students through online and classroom-based courses. The Assistant Director is integral in providing administrative oversight to program development and coordination as well as ensuring that appropriate services are provided to faculty and students.

A master's degree and three to five years experience in distance or continuing education is required, a doctorate degree and experience in a higher education institution is preferred.

Interested candidates apply on-line at <https://jobs.missouri.edu/>, vacancy title and number "Manager, Continuing Education", #1015847. Please attach a letter of interest identifying professional strengths and how those fit the position, resume, and 3-4 professional references. **EEO / ADA / AA Employer**