

The University of Texas System, Institute for Public School Initiatives (IPSI) is seeking a **Research & Evaluation Coordinator** to design and direct multi-method research and evaluation projects to inform education policy as well as collect and manage data and assist with progress reports for several grant-funded programs, including multi-million dollar Teacher Incentive Fund grant.

Monthly Salary: \$5,290 (negotiable depending on qualifications)

Essential Functions: Design and direct complex multi-method education research and evaluation projects that involve numerous national and state-level partners and require data collection, analysis and reporting; ensure quality control across contractors. Write and edit project evaluation reports that are of high quality and that meet standards of research-based evidence as appropriate. Maintain Reading First Initiative database, generate monthly reports for TEA, and support the development of other project databases. Provide weekly reports for field staff and project managers. Develop close working relationships with the Texas Education Agency, the TX Higher Education Coordinating Board, Education Research Centers, school districts, and higher education institutions to obtain relevant datasets for evaluation and project support. Author major reports, journal articles, and papers for professional conferences; present for IPSI at various conferences. Responsible for creating annual IPSI report. Monitor relevant social science research developments to keep abreast of those related to K-16 education and program evaluation; create a repository of data and information from national, state, and local databases and research to support the work within IPSI divisions and their partners. Work directly with IPSI Executive Director and Division Directors on grant proposal development efforts. Support the Directors in developing web-based survey instruments and other data collection tools.

Interested individuals must have: a master's degree; three years experience managing quantitatively and/or qualitatively oriented research projects and/or conducting quantitatively-oriented applied evaluation/research in education or related area; experience conducting statistical data analysis, creating/maintaining large data sets, and survey development and analysis as well as writing reports; proficiency in at least one programming language such as: CH, JAVA, SQL, .net, ASP, SAS and SPSS; advanced statistical analysis skills such as multi-level modeling, growth modeling, and causal analysis; and strong written and oral communication skills.

Established by the Texas Constitution in 1876, The University of Texas System consists of nine academic and six health institutions. The University of Texas System Administration (based in Austin, Texas and found on the web at www.utsystem.edu) is responsible for the central management and coordination of the 15 institutions.

IPSI programs and initiatives address the pipeline from birth to baccalaureate and include four major areas: academic foundations, college readiness, college

access, and educator quality. We work in a context of supporting strong college readiness standards and accountability for outcomes and results. IPSI draws upon the outstanding research being conducted at UT System institutions to provide services directly to students and teachers throughout the state. In addition to direct services, the Institute works with state agencies to implement statewide initiatives and to impact education policy.

This position is security sensitive and subject to Texas Education Code 51.215, which authorizes the employer to obtain criminal history record information.

TO BE CONSIDERED FOR THIS POSITION, please visit our web site at www.utsystem.edu/ohr/employment.htm and reference job number **09-08-06-01-3166** where appropriate. Applications are accepted through our online application system only. Please direct any questions regarding this position or how to apply to: (512) 499-4587 or esc@utsystem.edu.

To learn about our benefits, please visit www.utsystem.edu/ohr/benefits.htm.

To learn more about IPSI, please visit <http://www.utsystem.edu/ipsi/>.

The University of Texas System is an Equal Opportunity/Affirmative Action Employer.