

## CONFERENCE NOTICE & CALL FOR PROPOSALS

### ACHE 2009 Great Plains Regional Conference

*Collaborations: "Obligations and Opportunities"*

**February 12-13, 2009**

University of Oklahoma

Join your ACHE colleagues in Norman, Oklahoma, which is also the new home to the Association for Continuing Higher Education, Inc.

# ACHE

ASSOCIATION FOR CONTINUING HIGHER EDUCATION, INC.

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#### CONFERENCE SCHEDULE

The detailed conference schedule is in the planning process, but it will follow our tradition of providing a stimulating and inspiring program that will include opportunities for informal communication and networking! While the conference officially does not begin until Thursday morning, we hope you will join us for our other tradition of meeting the Wednesday evening before the conference for an informal dinner with your colleagues. Thursday and Friday mornings will include presentations with time on Thursday for individual and group excursions! At this conference, we will also incorporate our "membership meeting" to assist us in revising the constitution, and reviewing our goals and objectives for our region. The conference will end at noon on Friday. The full program brochure will be available in December.

#### CALL FOR PROPOSALS

The Conference Committee invites all interested persons to submit session proposals for presentation at the Conference.

- ✓ **Proposal Submission Form:** Please complete and submit the form by e-mail by Monday, October 13, 2008. Presenters will be notified by Monday, November 3, 2008.
- ✓ **Abstract:** Provide an abstract (75 words or less) outlining nature of proposal, presentation format, role of presenter(s), targeted audience, and benefits to session participants.
- ✓ **Selection Criteria:** Proposals will be reviewed by the Conference Committee and presenters will be notified of the status of their submission no later than November 3, 2008.
- ✓ **Compensation:** Registration to the conference will be compensated for each "lead" presenter whose proposal is accepted.

**Submit Proposal via e-mail attachment no later than October 13, 2008 to:**

Charlee Lanis E-mail: [clanis@ecok.edu](mailto:clanis@ecok.edu)

Phone: 580/559-5457

Fax: 580/310-9007

**PROPOSAL SUBMISSION FORM**  
**ACHE 2009 Great Plains Regional Conference**  
***Collaborations: "Obligations and Opportunities"***

**Proposal Title** \_\_\_\_\_

**Presentation Format**

*Presentation session (60 minutes)*

*Workshop Format session (60 minutes)*

**A/V & Technology Availability:**

LCD/Lap top, Slide projector, Audio/Cassette Player, Overhead projector, Screens, Flipcharts & Markers will be provided, upon request. All other equipment needs are the responsibility of the presenter. Providing handouts is optional and is the responsibility of the presenter.

**Intended A/V Technology Usage:**

I request to have the following equipment provided for my session:

Screen    Flipchart/markers    LCD / Lap top    Slide projector    Audio / Cassette Player

Overhead projector    Other

I plan to bring handouts  Yes    No

**Abstract** (75 words or less, outlining nature of proposal, targeted audience, and benefits to session participants)

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**Lead Presenter's Information**

All correspondence will be made with the Lead Presenter. It is the responsibility of the Lead Presenter to communicate with co-presenter(s).

Name \_\_\_\_\_  
Position/Title \_\_\_\_\_  
Affiliation \_\_\_\_\_  
E-mail \_\_\_\_\_

**Co-Presenter's Information:**

Name \_\_\_\_\_  
Position/Title \_\_\_\_\_  
Affiliation \_\_\_\_\_  
E-mail \_\_\_\_\_

**Co-Presenter's Information**

Name \_\_\_\_\_  
Position/Title \_\_\_\_\_  
Affiliation \_\_\_\_\_  
E-mail \_\_\_\_\_

**E-mail Proposal to:**

Charlee Lanis

E-mail: [clanis@ecok.edu](mailto:clanis@ecok.edu)

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Fax: 580/310-9007